

നം: പി4/36887/2019/കോ.വി.വ

കോളേജ് വിദ്യാഭ്യാസ ഡയറക്ടറുടെ
കാര്യാലയം, വികാസ് ഭവൻ,
തിരുവനന്തപുരം, തീയതി : 25.02.2020

സർക്കുലർ

വിഷയം:- കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് - ന്യൂ ഇനീഷ്യേറ്റീവ് പ്രോഗ്രാം - ഫ്ലെയർ പദ്ധതിയുടെ ഭാഗമായി സമ്മർ ഇന്റേൺഷിപ്പ് പ്രോഗ്രാമിലേയ്ക്ക് അപേക്ഷകൾ ക്ഷണിക്കുന്നത് - സംബന്ധിച്ച്.

സൂചന:- ഫ്ലെയർ കോ-ഓർഡിനേറ്ററുടെ 13.02.2020-ലെ കത്ത്

* * *

2018-19 കാലയളവിൽ ഫ്ലെയർ ഇൻഡക്ഷൻ പ്രോഗ്രാമിൽ പങ്കെടുത്തവരിൽ നിന്നും സമ്മർ ഇന്റേൺഷിപ്പ് പ്രോഗ്രാമിനുള്ള അപേക്ഷ ക്ഷണിച്ചുകൊള്ളുന്നു. അപേക്ഷകൾ ഇതോടൊപ്പം ചേർത്തിരിക്കുന്ന നിശ്ചിത മാതൃകയിലുള്ള അപേക്ഷയിൽ, 31.03.2020-ന് മുൻപായി താഴെപ്പറയുന്ന വിലാസത്തിൽ സമർപ്പിക്കേണ്ടതാണ്.

ഒപ്പ്/-
ജയശ്രീ.എം.എ,
സീനിയർ ഫിനാനൻസ് ഓഫീസർ

The FLAIR State Co-ordinator,
C/o the New Initiatives in Higher Education,
Science and Technology Museum camous,
PMG Junction, Thiruvananthapuram - 695 033
9846245714, 8589025714

//അംഗീകാരത്തോടെ//



സൂപ്രണ്ട്

പി.ജി : 26.02.2020



FOSTERING LINKAGES IN ACADEMIC INNOVATION AND RESEARCH (FLAIR)

Office of the New Initiatives in Higher Education

Directorate of Collegiate Education

Department of Higher Education

APPLICATION FOR INTERNSHIP

A. Details about the applicant

1	Name	
2	Date of Birth & Age	
3	Gender	
4	Designation & Basic Pay	
5	Subject and Highest Qualification	
6	Official address with pin code Telephone: Mobile: e-mail:	
7	Date of entry into service	

B. Details of Induction training attended

8	Have you attended the Induction Programme of FLAIR .	
9	If YES specify date	
10	Name the institution where you have undergone the Induction training	

C. Details of Internship

11	Name the host institute selected for internship	
12	Title of the project	
13	Name of the mentor	

CERTIFICATE BY APPLICANT

I certify that

(a) The details given above are correct.

(b) If the information supplied is found to be incorrect at a later date, I shall reimburse the entire amount spent on my training to FLAIR.

Place:

Date:

FLAIR
Fostering Excellence

(Name & Signature of the applicant)
Designation

Certificate by Principal / Registrar

I certify that:

(i) The details given by the applicant are correct.

(ii) The applicant has enclosed all the relevant documents

(iii) The applicant has agreed to complete his/her teaching and other duties that may suffer due to the training in a way that does not affect the progress of the students

Place:

Date:

Signature of the Principal/Registrar
(Designation Seal)



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Directorate of Collegiate Education
Department of Higher Education**

OTHER TECHNICAL DETAILS

1. Summary of the project : (Maximum 1/2 page)
(Rationale for doing this work should be elaborated)

2. Objectives

3. Importance of the proposed project in the present context of research in the proposed area of the project (Maximum 1 page)

4. Work Plan:

4.1 Methodology: (Maximum of 1-3 pages)

(It should contain all the details of how each of the objectives will be addressed. Must address detailed methodology, experimental setup, plans etc, if the applicant is from Science faculty).

5. Justification for proposing the host institute / mentor

6. Key publications (SCI indexed journals) published by the Investigator

7. Bibliography

8. List of facilities being extended by host / parent institution(s) for the project implementation. (If needed)

8.1 Equipment available with the mentor / Institute/ Group/ Department/Other Institutes available for the project:

9. Name and address of experts/ institution interested in the subject / outcome of the project. (Potential Reviewers)

10. Estimated budget with various heads of expenditure



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Office of the New Initiatives in Higher Education**

CERTIFICATE FROM THE INVESTIGATOR

I,(Name)
..... (Designation)
..... (University / college /
institute) agree to undertake the following, if I am offered the **FLAIR** , research grant.

1. I shall abide by the rules and regulations of **FLAIR** during the entire tenure of the grant.
2. I shall also abide by the rules, discipline of the institutions where I will be implementing my grant.
3. I shall devote adequate time to fulfil the requirements of the programme to execute the research work during the tenure of the grant.
4. I shall prepare the progress report at the end of internship tenure and communicate the same to **FLAIR** duly certified by the mentor.
5. I shall send two copies and one soft copy (PDF file) of the consolidated progress report duly certified by the mentor at the end of the grant.

*Fostering
Excellence*

Date:

Signature of the applicant

Place :



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ENDORSEMENT CERTIFICATE FROM THE PARENT INSTITUTE

(should be issued in official letterhead)

This is to certify that:

- I. The applicant Dr./Mr./Ms. is working as a (designation)* in this institute. We welcome his/her participation in the Project titled:
- II. The applicant, Dr./Mr./Ms., will assume full responsibility of implementing the project as Principal Investigator.
- III. She / He will be allowed to work in the host institute to fulfil the 30 days mandatory attendance period required for the research grant, in the month of March 2020.
- IV. The grant-in-aid by **FLAIR** will be used to meet the expenditure on the project and for the period for which the project has been sanctioned as indicated in the sanction letter/ order.
- V. No administrative or other liability will be attached to **FLAIR** at the end of the Research grant.
- VI. The University/ Institute will provide basic infrastructure and other required facilities to the investigator for undertaking the research objectives.
- VII. University/ Institute assume to undertake the financial and other management responsibilities of the project.
- VIII. The University/ Institute shall settle the financial accounts to **FLAIR** as per the prescribed guidelines within 45 days from the date of termination of the Research grant.

Dated:

Signature of the Registrar of University/Head of Institute
Seal of the Institute



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Directorate of Collegiate Education
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ENDORSEMENT CERTIFICATE FROM THE HOST INSTITUTE
(should be issued in official letterhead)

This is to certify that:

- I. The applicant, Dr. / Mr. / Ms. Will assume full responsibility for implementing the project. Dr. (designation) can act as mentor for the applicant in case the project proposal is approved for funding.
- II. The internship will start from the date on which the faculty member joins University / Institute where he / she implements the grant. The mentor will send the joining report to the **FLAIR**. **FLAIR** will release the funds on receipt of the joining report.
- III. Institute will issue a mandatory 30 days attendance certificate upon completion by the candidate every year for release of fellowship.
- IV. The grant-in-aid by **FLAIR** will be used to meet the expenditure on the project and for the period for which the project has been sanctioned as indicated in the sanction letter/ order.
- V. No administrative or other liability will be attached to **FLAIR** at the end of the Research grant.
- VI. The University/ Institute will provide basic infrastructure and other required facilities to the investigator for undertaking the research objectives.
- VII. University/ Institute assume to undertake the financial and other management responsibilities of the project.
- VIII. The University/ Institute shall settle the financial accounts to **FLAIR** as per the prescribed guidelines within 45 days from the date of termination of the Research grant.

Signature of the Mentor

Signature of the Head of
the Institute / Registrar



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JOINING REPORT

FLAIR Letter Number

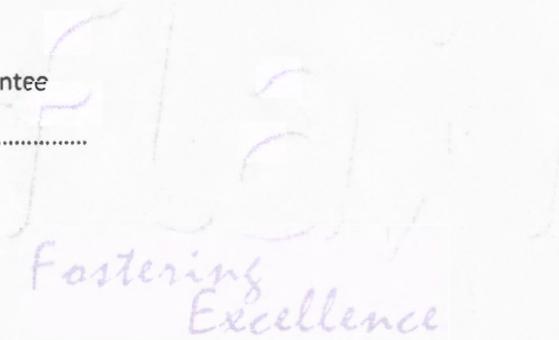
This is to certify that (name of the grantee)
has joined this institution (name of the
institution) under the mentorship of
(Name and designation of the Mentor) with effect from
(date of joining dd/mm/yyyy).

Signature of the grantee

Date:

Signature of the Mentor

Date:



Signature & Seal of Registrar / Director

Date

Note: Please scan and send this joining report to coordinator.flair@gmail.com.



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Directorate of Collegiate Education
Department of Higher Education

MANDATORY ATTENDANCE CERTIFICATE

FLAIR Letter Number

This is to certify that Dr. / Mr. / Ms. grantee of Fostering Linkages in Academic Innovation and Research (FLAIR) has fulfilled the mandatory 30 days attendance for the period in our institute.

Signature of the Mentor

Signature and seal of the Director / Registrar

Date:

Place:

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