

യൂജിസി സെൽ 2/5754/2020/കോവിവ

കോളേജ് വിദ്യാഭ്യാസ ഡയറക്ടറുടെ കാര്യാലയം

വികാസ് ഭവൻ തിരുവനന്തപുരം -695033

തീയതി: 21.04.2020

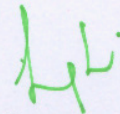
ഇമെയിൽ: dir.colledn@kerala.gov.in

## സർക്കുലർ

വിഷയം : കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് - യൂജിസി റെഗുലേഷൻ പ്രകാരം പ്രിൻസിപ്പൽ സെലക്ഷൻ സംബന്ധിച്ച്

സൂചന : സർക്കാർ കത്ത് നം HEDN-C1/266/19/HEDN തീയതി: 03.02.2020

സർക്കാർ ഓർടർ & സയൻസ് കോളേജുകളിലെ പ്രിൻസിപ്പൽ നിയമനം യൂജിസി റെഗുലേഷൻ 2018 പിരിവ് 05 പ്രകാരം സെലക്ഷൻ നടത്തി ചെയ്യുവാൻ സൂചന പ്രകാരം സർക്കാർ നിർദ്ദേശിച്ചിരുന്നു . കോളേജ് വിദ്യാഭ്യാസ വകുപ്പിന് കീഴിലുള്ള കോളേജുകളിൽ 15 വർഷത്തെ സർവീസുള്ള അസോസിയേറ്റ് പ്രൊഫസർമാർ യൂ ജി സി റെഗുലേഷൻ V-ൽ പരാമർശിച്ചിട്ടുള്ള യോഗ്യതകൾ (പി.എച്ച്.ഡി, 15 വർഷത്തെ സർവീസ്, പിയർ റിവ്യൂസ്/യൂ.ജി.സി ലിസ്റ്റ്ഡ് ജേർണലുകളിൽ കുറഞ്ഞത് 10 റിസർച്ച് പബ്ലിക്കേഷനുകൾ, യൂ ജി സി റെഗുലേഷൻ 2018 , അനുബന്ധം II ടേബിൾ-2 പ്രകാരം 110 റിസർച്ച് സ്കോർ) കരസ്ഥമാക്കിയിട്ടുണ്ടെങ്കിൽ ആയത് തെളിയിക്കുന്ന രേഖകൾ സഹിതം ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്തിട്ടുള്ള പ്രൊഫോർമ് പൂരിപ്പിച്ച് 30.04.2020 നകം ഡി.ഡി.എഫ്.എസ് മുഖേനയോ ഇ-മെയിൽ മുഖേനയോ (ugccelldce@gmail.com) ഈ കാര്യാലയത്തിൽ സമർപ്പിക്കേണ്ടതാണ്. ടി തീയതിക്ക് ശേഷം ലഭിക്കുന്ന പ്രൊപ്പോസലുകൾ പരിഗണിക്കുന്നതല്ല.



വിഗ്നേശ്വരി വി ഐ.എ.എസ്

കോളേജ് വിദ്യാഭ്യാസ ഡയറക്ടർ

പകർപ്പ് - എല്ലാ സർക്കാർ കോളേജ് പ്രിൻസിപ്പാൾമാർക്കും (ടി വിവരം എല്ലാ അസോസിയേറ്റ് പ്രൊഫസർമാരെ അറിയിക്കേണ്ടതും പ്രൊപ്പോസൽ 30.04.2020 നകം സമർപ്പിക്കേണ്ടതുമാണ്)

# Collegiate Education Department Kerala

(As Per UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018)

## Proforma for the post of Principal

### Part-A: General Information and Academic Background

1. Name (in Block Letters) :
2. PEN :
3. Father's /Mother's Name :
4. Date of Birth :
5. Sex :
6. Name of the College & Department :
7. Date of Entry in present service :
8. Current Designation & Grade Pay :
9. Date of Placement as Asso.Professor :
10. Date of completion of 15 years service in Coll.Edn Dept. :
11. Indicate whether belongs to (SC/ST/OBC/ Minority/ Differently Abled) :
12. Address for Correspondence (with Pin Code) with Mobile No. and E-mail :
13. Permanent Address (with Pin Code) :
14. Non Qualifying period of service, LWA etc. if any :

#### 15. Academic Qualifications

<i>Examinations</i>	<i>Name of the Board / University</i>	<i>Year of Passing</i>	<i>% of marks obtained</i>	<i>Division/ Class/ Grade</i>	<i>Subject</i>
Graduation					
Post Graduation					
Others					

16. Research Degrees

<i>Degree</i>	<i>Title of Thesis/ Dissertation</i>	<i>Date of Award with Reg. No.</i>	<i>Discipline/ Subject</i>	<i>University</i>
M.Phil.				
Ph.D.				
Any other				

17. Field(s) of specialization

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18. Appointments held prior to Joining the Current Department

<i>Designation</i>	<i>Name of Employer</i>	<i>Nature of Appointment</i>	<i>Date of</i>		<i>Salary with grade pay / Level</i>	<i>Reason for Leaving</i>	<i>Total Dura tion</i>
			<i>Joining</i>	<i>Leaving</i>			

19. Whether Certificate of service :  
 verification enclosed  
*(If Aided College service, certificate of  
 Deputy Director concerned)*

I hereby declare that the information/documents provided by me are correct and verifiable, and I have carefully read the relevant provisions relating to recruitment of Principal contained in UGC Regulations, 2018 as amended from time to time.

Place : Signature :  
 Date : Name and Designation :

*(Applicants are required to refer the relevant provisions of UGC Regulations, 2018)*

[illegible]

a) Books authored which are published by

<i>S. No</i>	<i>Title of Book and Nature of authorship (Author/Editor)</i>	<i>Type of Book and Publisher</i>	<i>ISSN/ ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Co-authors</i>	<i>API score claimed</i>	<i>API score approved by SC</i>
<b>Total API Score</b>								

<i>S. No</i>	<i>Title of Book and Nature of authorship (Author/Editor)</i>	<i>Type of Book and Publisher</i>	<i>ISSN/ ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Co-authors</i>	<i>API score claimed</i>	<i>API score approved by SC</i>
<b>Total API Score</b>								

<i>S. No.</i>	<i>Title of chapter with Page No.</i>	<i>Book Title, Editor and Publisher</i>	<i>ISSN/ ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Co-authors</i>	<i>API score claimed</i>	<i>API score approved by SC</i>
<b>Total API Score</b>								

2.a.4. Editor of Books, published by International level publishers, with ISBN/ISSN number as approved by the University and posted on its website.

<i>S. No.</i>	<i>Title of chapter with Page No.</i>	<i>Book Title, Editor and Publisher</i>	<i>ISSN/ ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Co-authors</i>	<i>API score claimed</i>	<i>API score approved by SC</i>
<b>Total API Score</b>								

2.a. 5. Editor of Books, published by National level publishers, with ISBN/ISSN number as approved by the University and posted on its website.

<i>S. No.</i>	<i>Title of chapter with Page No.</i>	<i>Book Title, Editor and Publisher</i>	<i>ISSN/ ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Co-authors</i>	<i>API score claimed</i>	<i>API score approved by SC</i>
<b>Total API Score</b>								

## 2. b. Translation works in Indian and Foreign Languages by qualified faculties

2.b.1. Chapter or Research paper published in Indian /Foreign languages, with ISBN/ISSN number as approved by the University and posted on its website.

<i>S. No.</i>	<i>Title of chapter with Page No.</i>	<i>Book Title, Editor and Publisher</i>	<i>ISSN/ ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Co-authors</i>	<i>API score claimed</i>	<i>API score approved by SC</i>
<b>Total API Score</b>								

2.b.2. Books published in Indian /Foreign languages, with ISBN/ISSN number as approved by the University and posted on its website.

<i>S. No.</i>	<i>Title of chapter with Page No.</i>	<i>Book Title, Editor and Publisher</i>	<i>ISSN/ ISBN No.</i>	<i>Whether Peer reviewed</i>	<i>Whether you are the Main author</i>	<i>No of Co-authors</i>	<i>API score claimed</i>	<i>API score approved by SC</i>
<b>Total API Score</b>								

### 3. Creation of ICT mediated Teaching learning pedagogy and content and development of new and innovative courses and curricula.

#### 3.a) Development of Innovative pedagogy

.Sl. No.	Module/ Title	API score (claimed)	API score approved by SC
<b>Total API Score</b>			

#### 3 .b) Design of new curricula and Courses

.Sl. No.	Module/ Title	API score (claimed)	API score approved by SC
<b>Total API Score</b>			

#### 3.c) MOOC's

.Sl. No.	Module/ Title	Whether complete MOOCs (in 4 quadrant) / MOOCs(in 4 quadrant) per module/ lecturer / Content writer/ subject matter expert for each module of MOOCs( 1 quadrant) / Course co - ordinator for MOOCs(4 credit course)	API score (claimed)	API score approved by SC
<b>Total API Score</b>				

#### 3.d. E- Content

.Sl. No.	Module/ Title	Whether complete course (in 4 quadrants) / per module for 4 quadrant / complete course (1 quadrant) / editor of e content for complete course/ paper/ e-book	API score (claimed)	API score approved by SC
<b>Total API Score</b>				

**4 a. Research Guidance**

<i>S.No.</i>	<i>Item</i>	<i>Number Enrolled</i>	<i>Thesis submitted</i>	<i>Degrees awarded</i>	<i>API score (claimed)</i>	<i>API score approved by SC</i>
1	PhD awarded					
2	PhD submitted					
3	M.Phil					
4	PG dissertation					
<b>Total API Score</b>						

**4.b. Research Projects completed**

<i>Sl. No.</i>	<i>Title</i>	<i>Agency</i>	<i>Period</i>	<i>Grant / Amou nt mobilized in Lakhs</i>	<i>API score (claimed)</i>	<i>API score approved by SC</i>

**4.c. Research Projects Ongoing**

<i>Sl. No.</i>	<i>Title</i>	<i>Agency</i>	<i>Period</i>	<i>Grant / Amou nt mobilized in Lakhs</i>	<i>API score (claimed)</i>	<i>API score approved by SC</i>

**4.d.Consultancy**

<i>Sl. No.</i>	<i>Title</i>	<i>Agency</i>	<i>Period</i>	<i>Grant / Amou nt mobilized in Lakhs</i>	<i>API score (claimed)</i>	<i>API score approved by SC</i>

**5. a . Patent****5.. International Bodies/ National**

<i>Sl. No.</i>	<i>Description</i>	<i>International/ National</i>	<i>API score (claimed)</i>	<i>API score approved by SC</i>

**5. b. Policy document submitted to an International Bodies/ Organisation like  
UNO/UNESCO/World Bank/I M F/ etc.Central Govt./State Government**

<i>Sl. No.</i>	<i>Description</i>	<i>International/ National/ State Govt.</i>	<i>API score (claimed)</i>	<i>API score approved by SC</i>

### **5 (c) Fellowships/ Awards**

V .c. Fellowships/ Awards

<i>S.No.</i>	<i>Nature of the award/ Fellowship</i>	<i>Whether International or National</i>	<i>Academic body/ Association giving the award/ fellowship</i>	<i>API score (claimed)</i>	<i>API score approved by SC</i>
<b>Total API Score</b>					

### **6. Invited lectures / Resource person/paper presentation in Seminars/Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in conference Proceedings will be counted only once.)**

<i>S. No.</i>	<i>Title of paper presented</i>	<i>Name of Conference Seminar and by whom Organized</i>	<i>Nature (Invited lecture/ Papers)</i>	<i>Whether International(Abroad), International(within country/ National/ State/ University</i>	<i>API score (claimed)</i>	<i>API score approved by SC</i>
<b>Total API Score</b>						

### **Grand Total**

<b>Category</b>	<b>Aggregate score</b>
Category 1	
Category 2	
Category 3	
Category 4	
Category 5	
Category 6	
<b>Total</b>	

### Part-C: Other Relevant Information

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier:

Sl. Details (Mention Year, Value etc. where relevant)

No.

*(Attach documentary proof in support of the information provided by you in this proforma)*

#### List of Enclosures:

*(Please attach, copies of certificates, sanction orders, papers etc. whichever necessary)*

- 1.
- 2.
- 3.
- 4.
- 5.

I hereby declare that the information/documents provided by me are correct and verifiable, and I have carefully read the relevant provisions relating to placement/promotion under Career Advancement Scheme (CAS) contained in UGC Regulations, 2018 as amended from time to time.

Signature of Applicant :

Name and Designation :

Place :

Date :

### Verified by IQAC

Place:

Date :

**IQAC Co ordinator**

*Remarks of the Principal on Punctuality and Conduct of the Applicant*

.....  
.....  
.....

Place :

Date :

**Principal**

